

**A MEETING OF COPMANTHORPE PARISH COUNCIL was held on TUESDAY,  
9 DECEMBER 2025 in the HOWELL HALL, SCHOOL LANE, COPMANTHORPE, YORK  
at 7.30 pm**

**PRESENT:**                    **COUNCILLOR GRAHAM AUTON**                    **Chairman**  
                                 **COUNCILLOR MIKE BIRTILL**  
                                 **COUNCILLOR STEVE JOHNSON**  
                                 **COUNCILLOR LARS KRAMM**  
                                 **COUNCILLOR CHRIS STEWARD**  
                                 **COUNCILLOR MRS MEGAN TAYLOR**  
                                 **COUNCILLOR DAVID WILCOCK**  
                                 **COUNCILLOR NEIL WILKINSON**

**Mrs P Diane Greenwell**                    **Clerk**  
**Two members of the public**

Before the business of the Meeting began a resident of Sawyers Crescent expressed his concerns about the ability of the pumping station by the railway line to cope with the extra workload which will result from the new housing in the village. The Parish Council sought to reassure him that, as statutory consultees, Yorkshire Water will have addressed any such issues as part of the planning process. The resident is also concerned about the potholes in the car park, which have been made worse due to the recent extremely wet weather. The owner will be contacted.

**1. APOLOGIES**

Councillor David Smith

**2. DECLARATIONS OF INTEREST and DISPENSATIONS**

Cllr Wilcock declared an Interest under Item 7a as the owner of 14a Drome Road, which the subject of a recent planning application.

Cllr Kramm declared an Interest under Item 7b as the parent of a member of the Scouts and the Cricket Club, both of which have submitted applications for grant aid.

**3. MINUTES OF THE MEETING held on 11<sup>th</sup> NOVEMBER 2025**, having been previously circulated were PROPOSED by Cllr Wilkinson as a true and correct record of that Meeting. SECONDED by Cllr Mrs Taylor. ALL IN FAVOUR.

**4. NORTH YORKSHIRE POLICE**

The monthly report has been received.

The Clerk is waiting for suggested dates for a second cycle marking event to be held in the village in February/March next year.

Clerk

**5. ACTION REVIEW**

Cllr Wilcock will Investigate ownership of the land around Westfield Lane.

Cllr Auton has had discussions with the Rev Geoff Mumford and the Scout Group Shee regarding the road closure on Remembrance Sunday. A process to address this

issue is being discussed in order that the proper procedure may be followed in future.

Cllr Steward has ascertained that the flooding outside number 46 Horseman Lane is due to a broken gully, which needs to be repaired.

The Clerk has taken delivery of the wildflower seeds, and will check with the supplier if there is still time to plant them this year. If not, they will kept until the spring.

Clerk

## 6. CORRESPONDENCE

Information has been received from Sky about proposed works in Copmanthorpe.

A resident of Dykes Lane has contacted CYC, copying in the Clerk, to request a footpath on the western side of Moor Lane.

The markings and dropped kerb by the parking area at the allotments need to be reinstated.

Clerk

A response to our concerns about the removal of a hedge on Westfield Lane has been received. The Clerk will forward this to the resident who first raised this matter.

Clerk

## 7. REPORTS FROM COMMITTEE CHAIRMEN

### a) Planning

No monthly report.

No objections are raised to an application on a property in Dykes Lane.

The Parish Council has been made aware of a retrospective application, made to North Yorkshire County Council, for a facility to recycle biosolids on land at Acaster Airfield. A resident of Appleton Roebuck has informed the Clerk of the concerns of residents in that village, in respect both of traffic and very unpleasant odours emanating from this facility. Cllr Kramm will submit a response on behalf of Copmanthorpe Parish Council

Cllr  
Kramm

### b) Finance and Risk Management

The monthly budget update had been circulated by Cllr Wilkinson.

Minutes of the Meeting held on 2<sup>nd</sup> December had been circulated.

A number of grant applications had been discussed, however the further information requested by the Clerk from some of the applicants is still awaited, therefore ratification of the recommendations of the Committee will be deferred until the January Finance Committee meeting, by which time it is hoped that all relevant information will be to hand.

It was AGREED that the Grants Policy will be reviewed.

A grant of £300 has been awarded by Barratts, and it was AGREED that a pressure washer be purchased for use in the burial ground and elsewhere.

Clerk

**8. TREE PRESERVATION ORDERS**

Cllr Kramm PROPOSED that Copmanthorpe Parish Council submits a formal request to City of York Council for a Group Tree Preservation Order (Category 'G') on the double row of trees forming the western boundary of the field between Low Westfield Lane and Moor Lane, covering land in the vicinity of YO23 3RU, YO23 3RT, and YO23 3TH. SECONDED by Cllr Birtill. ALL IN FAVOUR. The Council further authorises Cllr Kramm, as Vice Chairman, to finalise and send the accompanying letter outlining the amenity, ecological, community, and development-related reasons for seeking this protection. AGREED.

Cllr Kramm PROPOSED that Copmanthorpe Parish Council submits a formal request to City of York Council for either a Group Tree Preservation Order or a series of Individual Tree Preservation Orders for the trees situated along the western boundary of Manor Heath, recognising their amenity, ecological, community, and landscape value, and noting the development interest in the adjoining fields. SECONDED by Cllr Wilkinson. ALL IN FAVOUR. The Council further authorises Cllr Kramm, as Vice Chairman, to finalise and send the accompanying letter to City of York Council. AGREED.

Cllr Kramm PROPOSED that Copmanthorpe Parish Council submits a formal request to City of York Council for Group Tree Preservation Orders or, where appropriate, Individual Tree Preservation Orders for the trees situated on both sides of Hagg Lane from the village boundary to the North Yorkshire Council boundary, recognising their landscape, ecological, community, and amenity value and the development interest affecting adjoining land. SECONDED by Cllr Wilcock. ALL IN FAVOUR. The Council further authorises Cllr Kramm, as Vice Chairman, to finalise and send the accompanying letter to City of York Council. AGREED.

Cllr  
Kramm

It is noted that necessary works to the trees on Memorial Green had been carried out today, and that the Clerk had met with the tree surgeon to consider what work may be needed to the trees in the burial ground. Advice will be sought from a suitably qualified arboriculturalist.

Clerk

**9. BUS SERVICES**

Cllr West had circulated a response to CYC's consultation on the proposed "Rougier Route". Cllr Kramm PROPOSED that this be submitted to CYC. SECONDED by Cllr Mrs Taylor. ALL IN FAVOUR.

Clerk/Cllr  
West

**10. COPMANTHORPE WARD**

The new Ward Caretakers will carry out works which are beyond the remit of the Copmanthorpe Volunteers. There is work to be done on Horseman Close and Gardeners Close, and members should send any further suggestions to Cllr Steward. The work will be carried out in early January.

Cllrs

CYC is to commission a study into a replacement for the now defunct Dial and Ride service.

The annual cost per household for green bin collection will rise from £49 to £52

next year.

“Community Speedwatch” signs will cost £300 for three, and can be provided by CYC.

The Boundary Commission review has agreed that there should be 47 Councillors in the City of York area. Requests for any changes to the boundaries must be submitted by February.

Cllr Steward had held a remote meeting with the management of the Co-op to try to resolve the problems associated with the store’s loading and parking area.

#### **11. BLISTERPACK RECYCLING**

Cllr Wilcock reported on a visit to the MyGroup recycling facility in Hull which receives the used blisterpacks from the Old School Medical Centre. He had been accompanied by Cllrs Auton, West and the Clerk. Cllr Wilcock’s report, with photographs, will go on the Parish Council’s website. The visit was extremely interesting and worthwhile, and confirmed the validity of this initiative. MyGroup are seeking to work with more Parish Council’s and the Clerk has put them in contact with YLCA who have included relevant information in their most recent mailing to member councils. MyGroup are able to offer a reduction of 50% off the cost of the blisterpack boxes when purchased by Parish Councils.

#### **12. CHRISTMAS EVENT**

Cllr Mrs Taylor thanked all those who had helped with the event, as well as with setting up and taking down the Grotto. A number of other residents had also helped, and this is much appreciated.

Work to install the new Christmas lights on trees in the centre of the village has begun, and should be completed by the end of the week.

#### **13. TADCASTER ROAD SITE**

Work continues, and the first three houses are now occupied.

#### **14. MOOR LANE SITE**

Cllrs Auton, West and the Clerk had met recently with the new Site Manager. The first occupants will be moving in in February.

#### **15. COPMANTHORPE NEIGHBOURHOOD PLAN**

The referendum on the Neighbourhood Plan took place on 27<sup>th</sup> November, and 692 (over 95% of those residents who voted) supported the Plan, with only 34 against.

**16. ACCOUNTS****Balances at the Bank**

|                                |   |           |
|--------------------------------|---|-----------|
| Business Current Account       | £ | 22,896.25 |
| Business Money Manager Account |   | 59,565.39 |
|                                | £ | 82,461.64 |

**Credits to the Account this Month**

|  |   |        |
|--|---|--------|
| Interest on Business Money Manager a/c | £ | 216.13 |
|--|---|--------|

**Accounts to be Paid this Month**

|  |   |          |
|--|---|----------|
| Peter Whitfield – Xmas event                                 | £ | 557.76   |
| Brighter Gardens   |   | 2,459.74 |
| Boston seeds – wildflower seeds and bulbs                    |   | 254.99   |
| Inc Dot Design and Print – posters and Grotto tickets        |   | 153.93   |
| Megan Taylor – Xmas event                                    |   | 135.81   |
| Business Stream – allotments                                 |   | 69.02    |
| Graham Auton – expenses re visit to MyGroup recycling centre |   | 49.50    |
| Yorkshire Water – burial ground                              |   | 46.98    |
| P D Greenwell – computer expenses                            |   | 44.95    |
| Neil Wilkinson – Xmas event                                  |   | 18.98    |
| P D Greenwell – salary                                       |   | 513.76   |
|  | £ | 4,305.42 |

**Bank charges for month to 24 October 2025 - £14.00**

The adoption of these Accounts was PROPOSED by Cllr Kramm.  
SECONDED by Cllr Mrs Taylor. ALL IN FAVOUR.

**17. ITEMS FOR THE NEXT AGENDA**

Bus Stops  
Village Design Statement – terms of reference  
Trees in the burial ground.  
Christmas lights

**18. DATE OF NEXT MEETING**

A meeting of the Finance and Risk Assessment Committee will take place on  
Tuesday 6<sup>th</sup> January, 2026 at 7.30 pm in the Howell Hall.

The next meeting of the Parish Council will take place on Tuesday, 13<sup>th</sup> January 2026 at 7.30 pm in the Howell Hall. This will be preceded by a meeting of the Planning Committee at 7.00 pm. An interim meeting of the Planning Committee will take place on Tuesday 27<sup>th</sup> January at 7.30 pm in the Howell Hall.

There being no further business the Meeting closed at 10.10 pm.

Signed ..... Date .....