

**A MEETING OF COPMANTHORPE PARISH COUNCIL was held on TUESDAY,
11 NOVEMBER 2025 in the HOWELL HALL, SCHOOL LANE, COPMANTHORPE, YORK
at 7.30 pm**

PRESENT: **COUNCILLOR GRAHAM AUTON** **Chairman**
 COUNCILLOR STEVE JOHNSON
 COUNCILLOR LARS KRAMM
 COUNCILLOR DAVID SMITH
 COUNCILLOR CHRIS STEWARD
 COUNCILLOR MRS MEGAN TAYLOR
 COUNCILLOR ROBERT WEST
 COUNCILLOR DAVID WILCOCK
 COUNCILLOR NEIL WILKINSON

Mrs P Diane Greenwell **Clerk**
Two members of the public

Having previously emailed the Clerk on this matter, a resident of Moor Lane spoke about the condition of the road surface on Moor Lane. This has been deteriorating over the past five years since the Network Rail compound was established by the railway line, and the problem has been exacerbated since Barratts commenced work on their Russett Green development. The Chairman explained that the Parish Council has raised this matter on a number of occasions at regular meetings with Barratts, and they have stated that the road will be reinstated, but probably not until most of their work is complete. However, the Parish Council will raise the issue again with Barratts, and also with Network Rail whose vehicles regularly travel along Moor Lane at 5.00 or 6.00 am, disturbing the residents. Cllr Steward will also contact Network Rail about this issue.

1. APOLOGIES

Councillor Mike Birtill

2. DECLARATIONS OF INTEREST and DISPENSATIONS

None.

3. MINUTES OF THE MEETING held on 7th OCTOBER 2025, having been previously circulated were PROPOSED by Cllr Wilkinson as a true and correct record of that Meeting. SECONDED by Cllr Mrs Taylor. ALL IN FAVOUR.

4. NORTH YORKSHIRE POLICE

No monthly report has been received.

The Clerk will enquire about this, and also try to get a suggested date for a second bicycle marking event early in 2026.

Clerk

5. ACTION REVIEW

The fleece on the vacant allotment plot is working well, but the cardboard is

not doing so well in the current very wet conditions. Work in progress.

Cllr Kramm has begun the process of establishing a Right of Way on the footpath which forms the western boundary of the field between Lower Wetfield Lane and Moor Lane. It is hoped that there will be a sufficient number of completed Evidence Forms to support this. The Environment Committee will further investigate the ownership of the surrounding land.

Env
Cttee

Work to the large poplar tree on the allotments will be carried out in due course.

The Clerk has responded to CYC expressing our disappointment at their refusal of our request for bollards on the footpath opposite the Royal Oak, but accepting their offer of double yellow lines at that location.

The Clerk has written to the owner of the shops car park regarding changes to Sunday parking charges. A response is awaited.

The Clerk has written to National Highways about the options for better signage in relation to the "no right turn" into Manor Heath.

The process to establish a 20 MPH Zone in Copmanthorpe has begun.

6. CORRESPONDENCE

CYC has written to the Clerk alleging that the Parish Council had closed roads without proper authorisation to allow the Remembrance Day parade and service on Memorial Green to take place. This is not the case, as this event is not organised by the Parish Council. The Chairman and Clerk will draft a suitable response.

Cllr
Auton/
Clerk

A resident has requested a zebra crossing in the centre of the village, and the Clerk has suggested that they contact CYC with this request. It is thought that the cost would be prohibitive, but the matter will be raised at the intended public meeting to discuss the proposal for a 20 MPH Zone. It is possible that there may be funding available for this from the Mayor of North Yorkshire.

7. REPORTS FROM COMMITTEE CHAIRMEN

a) Planning

The monthly Report has been circulated. Two refusals are noted, at 17 College Road and 12 Lynwood Avenue.

Answers to the flooding problem on Horseman Lane are still being sought by Cllr Steward.

Cllr
Steward

b) Finance and Risk Assessment

Cllr Wilkinson had circulated the monthly budget update.

It was AGREED that a further six months supply of blisterpack recycling boxes will be funded for the Old School Medical Centre, and a longer term commitment will be discussed after a visit later this month to the recycling facility in Hull. The Clerk will also enquire of the Tesco Community Support team if these boxes

could be taken to Tesco at Askham Bar. This could be more cost effective.

Clerk

c) Environment

An allotment holder has expressed concerns about the safety aspect of any wildlife pond on the site. No decision has yet been made on this project.

8. TREES ON THE WESTERN BOUNDARY OF THE FIELD BETWEEN LOWER WESTFIELD LANE and MOOR LANE

Cllr Kramm is progressing this, and will apply for a Group TPO to cover all the trees along this footpath.

Cllr
Kramm

9. PHOTOGRAPHIC ARCHIVE

Eight people had attended a meeting last night to seek help with this project to make the archive digitally accessible to all. Progress is being made, and a further meeting will take place in due course.

10. COPMANTHORPE WARD

CYC has appointed a new Chief Executive.

A new CiL (Community Infrastructure Levy) Policy has been approved, and payments will be made according to the size of the development. If the Copmanthorpe Neighbourhood Plan is approved at the forthcoming referendum, the Parish Council will receive 25% of any CiL monies agreed.

The new bus shelters in the village are now, or are about to be, in situ.

Cllr Steward has learnt of a group called York Neighbours, who carry out voluntary work on private property. There are currently 14 such volunteers in Copmanthorpe. Ward funding could be made available to support this group.

11. BULBS AND WILDFLOWER SEED PLANTING

It was AGREED that these could be planted on the area at the top of Manor Heath, and outside the school, as well as on Horseman Meadow. The Clerk will order these and Cllr Kramm will enlist the help of the new Squirrels group to plant them.

Clerk/
Cllr
Kramm

12. CHRISTMAS EVENT

There will be access to the Methodist Church Hall on Friday morning, 5th December, for the walls of the maze to be erected, and from lunchtime to put the trees together. The event will run from 4.30 to 7.00 pm on Saturday, 6th December, but there will be no parade.

Cllrs/
Clerk

14. CHRISTMAS LIGHTS

The Clerk will confirm our order for these with Acorn Lighting.

Clerk

The other lights recently purchased will be used on the Royal Oak. Miller Homes have promised a donation of £250 towards the cost of the lights, with a further £1,000 to come from Barratt Homes. Photo opportunities will be made available at the formal "switch on" on Memorial Green.

Cllr
Johnson

15. TADCASTER ROAD SITE

Cllr Auton has received a disappointing response from CYC to his complaint about the present condition of the road close to the development.

16. MOOR LANE SITE

As discussed earlier, the condition of the road will be raised again with Barratts, and Cllr Steward will also contact Network Rail who, it is felt, should take some responsibility for this.

Cllrs
Auton/
Steward

17. IT POLICY

It was RESOLVED that the Parish Council will adopt the IT Policy based on the template supplied by NALC.

18. NEIGHBOURHOOD PLAN

The local referendum will take place on 27th November. It was AGREED that the Parish Council would canvass residents on the day. Polling cards have been delivered to residents, and it is hoped that the Plan will receive the 51% majority required for it to be passed.

Cllrs

19. RECREATION CENTRE

Cllr Auton, accompanied by Cllr West, had attended the most recent meeting of the Rec Centre Management Committee, in order to explain the Parish Council's position on funding the Rec itself and the various member groups and clubs.

20. ACCOUNTS**Balances at the Bank**

Business Current Account	£	25,586.23
Business Money Manager Account		59,349.26
	£	84,935.49

Credits to the Account this Month	£	0.00
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Accounts to be Paid this Month

LITE – Christmas lights	£	1,152.00
Peter Whitfield – Xmas event		553.59
Aetherweb – website hosting		360.00
Megan Taylor – Xmas event		152.63
Royal British Legion - Remembrance wreath		24.49
P D Greenwell – salary		513.76
	£	2,756.47

Bank charges for month to 24 September 2025 - £8.00.

The adoption of these Accounts was PROPOSED by Cllr Mrs Taylor.
SECONDED by Cllr West. ALL IN FAVOUR.

21. ITEMS FOR THE NEXT AGENDA

Blisterpack recycling
PR arrangements for Remembrance Day 2026

22. DATE OF NEXT MEETING

A Meeting of the Finance Committee will take place on Tuesday, 2nd December 2025 at 7.30 pm.

The next Meeting of the Parish Council will take place on Tuesday, 9th December 2025 at 7.30 pm in the Howell Hall. This will be preceded by a Meeting of the Planning Committee at 7.00 pm.

If necessary, an interim Meeting of the Planning Committee will take place on Tuesday, 23rd December 2025 at 7.00 pm.

There being no further business the Meeting closed at 10.20 pm.

Signed Date