

**A MEETING OF COPMANTHORPE PARISH COUNCIL was held on TUESDAY,
7 OCTOBER 2025 in the HOWELL HALL, SCHOOL LANE, COPMANTHORPE, YORK
at 7.30 pm**

PRESENT: **COUNCILLOR GRAHAM AUTON** **Chairman**
 COUNCILLOR MIKE BIRTILL
 COUNCILLOR STEVE JOHNSON
 COUNCILLOR LARS KRAMM
 COUNCILLOR DAVID SMITH
 COUNCILLOR CHRIS STEWARD
 COUNCILLOR MRS MEGAN TAYLOR
 COUNCILLOR DAVID WILCOCK
 COUNCILLOR NEIL WILKINSON

Mrs P Diane Greenwell **Clerk**

1. APOLOGIES

Councillor Robert West

2. DECLARATIONS OF INTEREST and DISPENSATIONS

Cllr Auton declared an Interest under Item 8.

3. **MINUTES OF THE MEETING** held on **9th SEPTEMBER 2025**, having been previously circulated were **PROPOSED** by Cllr Mrs Taylor as a true and correct record of that Meeting. **SECONDED** by Cllr Johnson. **ALL IN FAVOUR.**

4. NORTH YORKSHIRE POLICE

The monthly report has not yet been received.

5. ACTION REVIEW

It has proved difficult to arrange a visit to MyGroup, the blisterpack recycling facility in Hull, due to work on their site, but dates in November are now being considered.

Cllrs Auton and Kramm had not attended the most recent Rec Centre meeting as their Chairman was not able to be there and wanted to hear what our Cllrs had to say. They will instead attend the next meeting.

New book shelves have been fitted in the defibrillator cabinet, former BT kiosk, and books are now on the shelves and no longer on the floor.

6. CORRESPONDENCE

A number of emails have been received from residents on Moor Lane in respect of the new development at the top of the lane. The issues raised have been passed on to Barratts for attention.

7. REPORTS FROM COMMITTEE CHAIRMEN**a) Planning**

The monthly Report had been circulated.

b) Finance and Risk Assessment

An updated Budget Forecast had been circulated.

c) Environment

Cllrs West and Wilcock have strimmed the weeds on one of the vacant allotments and laid the weed suppressant matting. This has covered one half of the plot. It was suggested that residents could be asked to donate any large cardboard boxes to lay on the remainder, to judge which gives the best result.

Clerk

8. TREES

Trees on the western boundary of the field between Low Westfield Lane and Moor Lane It was AGREED that the Parish Council needs to protect the Public Right of Way which runs from the Burial Ground to Westfield Lane, and hence the trees along that stretch of path. In order to do this, Evidence Forms from regular users of the PROW would need to be submitted to CYC. Cllr Kramm will seek advice from Russell Varley, CYC PROW Officer, and then arrange a public meeting to seek the support of residents.

Cllr
Kramm

A large tree on the allotment site is causing a problem for a resident of Drome Road. Advice will be sought on what work is necessary.

Cllr
Auton

Trees and bushes in the burial ground are causing problems for the neighbouring house. Our contractor has looked at this vegetation and will supply a quote to cut it back and clear the area.

All trees in the ownership of the Parish Council should be surveyed by a qualified tree surgeon. A quote will be sought for this work.

Cllr
Auton

9. PHOTOGRAPHIC ARCHIVE

Mr Simon Bowen has set up a prototype website to make the photographic archive available to the public. He would like to arrange an open meeting, probably in the Howell Hall, to show people how this will work and, hopefully, get some volunteers to help with the transfer of data.

10. COPMANTHORPE WARD

It is expected that the Copmanthorpe Neighbourhood Plan will be approved by CYC this evening, and will then proceed to a local referendum. The Park and Ride contract with First has been extended for a further two years. The Annual Canvas of residents will take place on 17th October. As part of the Boundary Commission review, CYC will recommend the number of Councillors for each Ward and any changes to the Ward boundaries. Blue badge parking in the City will be suspended during the period of the Christmas market.

The Ward Engagement Officer will visit Copmanthorpe for a walk around the Horseman Close area to address any concerns of residents there. Double yellow lines are to be installed on The Link, and the corner of Sawyers Crescent.

11. TRAFFIC MANAGEMENT IN THE VILLAGE CENTRE

The Parish Council's request for bollards on the footpath opposite the Royal Oak has been refused. They have offered instead to put double yellow lines in that location, and the Parish Council feels obliged to accept this.

Clerk

Responses to the recent residents' survey indicate a wish for 20mph signs on the approaches to the 20mph zone outside the school.

Cllrs West, Wilcock and Johnson, and the Clerk, had met with the owner of the shopping centre car park who had listened to our concerns and suggestions in relation to the cameras. He was amenable to our request for changes to the regulations/arrangements for Sundays, and could provide a facility for the church to extend the free hour parking to accommodate church services. However, he is bound by the terms of the contract which he has with the company which installed the cameras, which has a further four years to run. The Clerk will respond.

Clerk

It was noted that vehicles are still turning right into Manor Heath after leaving the westbound carriageway of the A64. The Clerk had written to National Highways about this in May of this year, and was told that the area was being considered for a wider study with their improvements team and therefore no works were planned at that time. The Clerk will seek an update.

Clerk

12. 20 MPH ZONE

The trial 20MPH Zone in Bishopthorpe has now concluded, and the results have been published. The possibility of a village-wide 20MPH Zone in Copmanthorpe had been raised by residents, and discussed, at the last Ward Meeting. This evening, there was agreement in principle to more 20MPH streets in the village, and Cllr Steward will begin this process.

Cllr
Steward

13. BULB PLANTING IN THE VILLAGE

It was AGREED that the area of planting on Horseman Lane should be moved back to improve sight lines for vehicles leaving Horseman Avenue.

Cllr Smith will seek advice on how best to proceed, and planting in other areas of the village will not be undertaken until this has been taken.

Cllr
Smith

14. CHRISTMAS GROTTTO

The printing of posters and tickets is in hand, and everything else is ready.

15. CHRISTMAS LIGHTS

A quote of £8,000 for replacement of the existing Christmas lights has now been received. The permission of the Archdeacon is required before any lights can be placed in the trees in the churchyard, but it is not anticipated that this will be a problem. Between 250 and 300 metres of lights will be needed for these trees, at a cost of approx £6,000. A further £1,000 would allow for some lights in front of the Royal Oak. Cllr Wilcock PROPOSED that this quote be accepted, subject to necessary permission from the Archdeacon. SECONDED by Cllr Mrs Taylor. ALL IN FAVOUR.

Clerk/
Cllr
Johnson

16. TADCASTER ROAD SITE

The Chairman has written to Miller Homes about the poor condition of Tadcaster Road in front of the Millers site. Millers have passed this on to CYC, who believe that it is within the tolerances laid down in regulations. The Chairman has escalated his complaint to the Chief Executive of CYC and awaits a response.

The show house will open this coming weekend.

17. MOOR LANE SITE

The show house is now open, and the road right down to the railway line has been tarmaced.

18. PARISH COUNCIL IT POLICY

Defer to next Meeting

Cllr
Kramm

19. COPMANTHORPE NEIGHBOURHOOD PLAN

It is anticipated that this will be approved by CYC this evening, and will now proceed to a local referendum.

20. AUDIT 2024-25

The report of the External Auditor has been received, and no matters of concern were raised. This Report, and the Notice of Conclusion of Audit, have been placed on the notice board and on the Parish Council website.

21. ACCOUNTS**Balances at the Bank**

Business Current Account	£	29,299.91
Business Money Manager Account		59,349.26
	£	88,649.17

Credits to the Account this Month

CYC – ½ year Precept	£	20,950.00
Interest on Business Money Master a/c		234.32
Re: Roger Sherwood Green		300.00
	£	21,484.32

Accounts to be Paid this Month

Brighter Gardens	£	885.00
CYC – ½ year allotments rent		523.50
Simon Bowen – photographic archive		313.04
PKF Littlejohn LLP – External Audit fee		252.00
David Whiteman – village flower beds		133.89
Steve Johnson – Christmas lights and batteries		91.46
Peter Whitfield – Grotto expenses		48.97
P D Greenwell – pegs for matting at allotments		18.92
P D Greenwell – salary		513.76
HMRC – PAYE		390.20
	£	3,170.74

Bank charges for month to 24 August 2025 - £6.40.

The adoption of these Accounts was PROPOSED by Cllr Kramm.
SECONDED by Cllr Birtill. ALL IN FAVOUR.

22. ITEMS FOR THE NEXT AGENDA

Public Right of Way
IT Policy

There being no further business the Meeting closed at 9.50 pm.

Signed Date