

**A MEETING OF COPMANTHORPE PARISH COUNCIL was held on TUESDAY,
9 SEPTEMBER 2025 in the HOWELL HALL, SCHOOL LANE, COPMANTHORPE, YORK
at 7.30 pm**

PRESENT: **COUNCILLOR GRAHAM AUTON** **Chairman**
 COUNCILLOR STEVE JOHNSON
 COUNCILLOR LARS KRAMM
 COUNCILLOR CHRIS STEWARD
 COUNCILLOR MRS MEGAN TAYLOR
 COUNCILLOR ROBERT WEST
 COUNCILLOR DAVID WILCOCK
 COUNCILLOR NEIL WILKINSON

Mrs P Diane Greenwell **Clerk**
One member of the public

A resident of Horseman Lane who lives near to that road's junction with Top Lane/Hallcroft Lane is concerned about flooding outside his own and three neighbouring properties. In the past he has contacted Yorkshire Water, who investigated with the use of a camera into the underground drains, but the problem persists. Cllr Steward will take this up with CYC Highways to see if a solution can be found.

1. APOLOGIES

Councillor Mike Birtill
Councillor David Smith

2. DECLARATIONS OF INTEREST and DISPENSATIONS

None.

3. MINUTES OF THE MEETING held on 12th AUGUST 2025, having been previously circulated were PROPOSED by Cllr Mrs Taylor as a true and correct record of that Meeting. SECONDED by Cllr Johnson. ALL IN FAVOUR.

4. NORTH YORKSHIRE POLICE

The monthly report has been received. In August there were four incidents of theft from the Co-op, and a break-in at the fish and chip shop when the safe and a charity box were taken. The police have obtained good CCTV footage from the fish shop.

5. ACTION REVIEW

The weed suppressant matting for the allotments has been received.
No progress as yet on the possible wildlife pond at the allotment site, or possible sources of advice on the wildlife meadow.

Cllr Auton has responded to the letter from CYC about the proposed £7,000 feasibility study in relation to the Parish Council's request for bollards on the footpath opposite the Royal Oak, seeking more detail of how this figure has been reached.

Shelving for the small library in the former telephone kiosk is progressing.

6. CORRESPONDENCE

Former Parish and Ward Councillor David Carr has written in response to the article in the Parish Council News about our aspirations for improving road and pedestrian safety in the centre of the village. His comments are noted, and the Chairman will respond to Mr Carr.

In relation to the above, and being mindful of the pressures on parking in the centre of the village, the Clerk will approach the owner of the shops car park to seek a meeting to discuss how we could work together to improve car parking options, for the mutual benefit of residents and businesses operating in the centre of the village.

Clerk

The Chairman has been trying to organise a visit to the blisterpack recycling facility in Hull in early October. Dates are being sought.

Cllr
Auton

7. REPORTS FROM COMMITTEE CHAIRMEN

a) Planning

The monthly report has been circulated.

b) Finance and Risk Assessment

Minutes of the Meeting held on 2nd September 2025 have been circulated. The Financial Regulations will be reviewed with a view to establishing electronic banking.

Clerk

c) Environment

No Meeting has been held.
See under Action Review above.

8. VILLAGE PHOTOGRAPHIC ARCHIVE

Mr Simon Bowen has commenced work on this, and a test upload will be carried out shortly. He will then meet with Cllr Mrs Taylor to discuss/resolve any issues which may have come to light.

Cllr Mrs
Taylor

9. COPMANTHORPE WARD

Changes to the planning process in York are afoot. Generally, only applications for 40 or more dwellings will go to Committee for a decision, although Ward Councillors will still be able to call in any application if they so choose.

The Boundary Commission Working Group continues to meet and will submit a recommendation to full Council. This could mean changes to the number of Councillors in certain Wards.

The bus shelter on Tadcasater Road, close by Smithson Court, will be replaced in October, along with all bus shelters across the City.

The recruitment process for a new Chief Executive is ongoing.

Grants of up to £5,000 are available for organisations running Warm Spaces in York to support local people through the coldest months. Applications to be received by 5th October.

There is a new grant Warm Spaces Grant of between £5,000 and £40,000 for community buildings.

10. TRAFFIC MANAGEMENT IN THE VILLAGE CENTRE

See Action Review above. A response to the Chairman's letter to CYC is awaited.

11. RECREATION CENTRE

The Chairman has spoken on the phone with Mr Peter Northfield from the Recreation Centre's Management Committee and explained to him the reasons for the Parish Council's stance on grant applications from the Recreation Centre. Cllrs Auton and Kramm will attend their next meeting in order to explain these matters to the full Committee.

Cllrs
Auton/
Kramm

The various user groups have their own income from members, but facilities such as the playground which are available for everyone free of charge, may be treated differently.

12. CHRISTMAS GROTTO

Work is progressing, and a new plan for the queing maze is being devised. The event will take place in the Methodist Hall on 6th December.

13. CHRISTMAS LIGHTS

Cllr Johnson has met with a possible supplier and they have discussed "wrapping" the trees on Memorial Green and two trees in St Giles' churchyard with lights. These can be connected to the street lights at no cost, and can be either purchased or leased. Costings are awaited. However we decide to proceed, the trees on the Green will need to be pruned and the old lights removed.

Cllr
Johnson

The Working Group will meet on 30th September at 6.45 pm to progress this matter.

14. TADCASTER ROAD SITE

The road alongside the site is in a very poor condition and not safe, in particular for cyclists. Cllr Auton is seeking assurances that this will be remedied.

Cllr
Auton

15. MOOR LANE SITE

The new parking bay outside the burial ground is now complete and is a great improvement on what was there previously.

The occupants of the house by the railway line have had a number of issues, and Barratts representative, with whom the Chairman and Clerk had met this afternoon, is dealing with these. The Parish Council's main concerns remain the condition of the road, and the on site working outside of the specified hours of 8.00 – 18.00 hrs Monday to Friday, and 9.00 – 13.00 hrs on Saturdays. There should be no working on Sundays or Bank Holidays.

There will be an Open Day on Friday, 12th September, from 3.00 pm, to which members of the Parish Council are invited.

16. PARISH COUNCIL IT POLICY

We are informed by the YLCA of a new assertion on Section 1, Annual Governance Statement of the AGAR, from 2025-26, that we have in place a formal IT Policy.

The Clerk has circulated guidance, and a template supplied by the YLCA/NALC which can be amended to suit our own particular circumstances. This will be considered by Cllr Kramm with a view to putting a recommendation to the Parish Council at the October meeting.

Cllr
Kramm

17. ACCOUNTS**Balances at the Bank**

Business Current Account	£	11,405.40
Business Money Manager Account		59,114.94
	£	70,520.34

Credits to the Account this Month

HMRC – VAT refund	£	1,694.93
Re: Leslie Wootten		300.00
	£	1,994.93

Accounts to be Paid this Month

Brighter Gardens	£	2,060.50
British Hardwood Tree Nursery – weed suppressant		236.40
Business Stream – allotments		144.00
Cameo Engraving – Coronation Cup		55.00
Yorkshire Water – Burial Ground		39.43
P D Greenwell – salary		513.76

£ 3,049.49

Bank charges for month to 24 July 2025 - £15.00

The adoption of these Accounts was PROPOSED by Cllr Mrs Taylor.
SECONDED by Cllr West. ALL IN FAVOUR

18. ITEMS FOR THE NEXT AGENDA

Bulb and wildflower seed planting
Parish Council IT Policy

19. DATE OF NEXT MEETING

The next Meeting of the Parish Council will take place on Tuesday, 7th October 2025 at 7.30 pm in the Howell Hall. This will be preceded by a Meeting of the Planning Committee at 7.00 pm.

An interim Meeting of the Planning Committee will take place on Tuesday, 21st October 2025 at 7.00 pm.

There being no further business the Meeting closed at 9.35 pm.

Signed Date