

**THE ANNUAL MEETING OF COPMANTHORPE PARISH COUNCIL was held on
TUESDAY, 13 MAY 2025 in the HOWELL HALL, SCHOOL LANE, COPMANTHORPE,
YORK at 7.30 pm**

PRESENT: **COUNCILLOR GRAHAM AUTON** **Chairman**
 COUNCILLOR MIKE BIRTILL
 COUNCILLOR STEVE JOHNSON
 COUNCILLOR LARS KRAMM
 COUNCILLOR DAVID SMITH
 COUNCILLOR CHRIS STEWARD
 COUNCILLOR MRS MEGAN TAYLOR
 COUNCILLOR ROBERT WEST

Mrs P Diane Greenwell **Clerk**
 One member of the public

Before the business of the Meeting began Mrs Yvonne Sledmore requested reimbursement for 25 signs, and some postage costs, which had been purchased as part of the efforts to reduce the numbers of HGVs travelling through the village. This request will be discussed in the course of the Meeting.

1. ELECTION OF CHAIRMAN

Cllr Mrs Taylor PROPOSED that Cllr Auton be elected to serve as Chairman for the forthcoming year. SECONDED by Cllr West. ALL IN FAVOUR.

2. ELECTION OF VICE-CHAIRMAN

Cllr Smith PROPOSED that Cllr Kramm be elected to serve as Vice-Chairman for the forthcoming year. SECONDED by Cllr West. ALL IN FAVOUR.

3. COMMITTEES

Membership of all Committees, Working Parties etc. is confirmed as discussed and agreed at the March meeting of the Parish Council.
Cllr Steward AGREED to represent the Parish Council at meetings of the YLCA.

4. APOLOGIES

Councillor David Wilcock
Councillor Neil Wilkinson

5. DECLARTIONS OF INTEREST and DISPENSATIONS

Cllrs Auton and Mrs Taylor each declared an Interest under Item 14 – as Trustees of the Youth Club.

6. **MINUTES OF THE MEETING held on 8th APRIL 2025**, having been previously circulated were PROPOSED by Cllr West as a true and correct record of that Meeting. SECONDED by Cllr Johnson. ALL IN FAVOUR.

7. **NORTH YORKSHIRE POLICE**

Two incidences of theft from the Co-op.
The cycle marking and “meet the team” event held last Saturday had been well attended, and it is hoped that there can be another similar event early next year.

8. **ACTION REVIEW**

Cllr Auton has contacted the person who devised the safety leaflet. However it needs some revision and updating by the Parish Council before they can work on it. Cllrs Smith/ Auton

The dead rowan tree on Low Green will be removed and replaced in due course. Another tree, on the corner of Horseman Lane and Horseman Drive, also needs to be replaced.

9. **CORRESPONDENCE**

Correspondence has been received from residents of Moor Lane and Moorland Gardens about problems they are experiencing, and concerns they have, in relation to the building site at the top of Moor Lane. (See Item 14). The Chairman and Clerk are meeting with Barratts representative later this week, and these matters will be notified to them in advance of that meeting in the hope that solutions can be found. Clerk

10. **AUDIT 2024-25**

It was RESOLVED that Copmanthorpe Parish Council approve Section 1 – Annual Governance Statement 2024-25 for Copmanthorpe Parish Council on page 5 of the Annual Governance and Accountability Return 2024-25.

It was RESOLVED that Copmanthorpe Parish Council approve Section 2 – Accounting Statements 2024-25 for Copmanthorpe Parish Council on page 6 of the Annual Governance and Accountability Return 2024-25.

It was RESOLVED that, in accordance with the Account and Audit Regulations (2015), the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code of Smaller Authorities, Copmanthorpe Parish Council will publish the following documents on a public website:

- Annual Internal Audit Report 2024-25
- Section 1 - Annual Governance Statement 2024-25
- Section 2 – Accounting Statements 2024-25
- Analysis of Variances
- Bank Reconciliation to 31 March 2025

- Notice of Period for the Exercise of Public Rights and other information required by Regulation 15 (2), Account and Audit Regulations 2015.

11. REPORTS FROM COMMITTEE CHAIRMEN

a) Planning

The Report will be circulated once problems with the Committee's computer are resolved.

Cllr Mrs
Taylor

b) Finance and Risk Management

No meeting has been held.

c) Environment

No meeting has been held.

12. GRANT APPLICATION FROM COPMANTHORPE BOWLS CLUB

This application, for £600 towards urgent repairs to boards around the edge of the green, had been circulated. Cllr Kramm PROPOSED that this grant be approved in principle, subject to sight of the most recent accounts which the Clerk will send to Cllr Auton and Cllr Wilkinson, as chair of the Finance Committee. SECONDED by Cllr West. ALL IN FAVOUR.

Clerk

13. COPMANTHORPE WARD

There is to be a review of parish boundaries, which will conclude in 2027.

Changes to the Park and Ride services are being discussed by CYC. It is hoped that these will include services running until 10.30 pm., and provision for overnight parking at Park and Ride sites. The provision of parcel lockers for members of the public to collect online purchases, and options for other bus service operators to use the sites, are also being discussed.

14. TRAFFIC MANAGEMENT IN THE VILLAGE CENTRE

The Working Party has met, and a Working Plan has been devised. A parking survey is to be carried out next week. It is suggested that wooden bollards, similar to those outside the Royal Oak, be positioned on the road opposite the pub to prevent vehicles parking in that location. This has been a particular problem, with lorries parking there in order to visit the shops. Cllr Auton PROPOSED that these suggestions be taken forward, and publicised on our stall at the Carnival in order to

gauge residents' opinions. SECONDED by Cllr West. ALL IN FAVOUR.

It is noted that Celkom have applied for a licence to move 10 lorries and 20 trailers from where they currently are onto the site at Acaster Airfield. Since the re-opening of Bishopthorpe Bridge to heavy traffic, Celkom lorries and other HGVs are now going through Bishopthorpe, and North Yorkshire Council are going to monitor the traffic there using ANPR.

A supportive email has been received from Luke Charters, MP., and Cllr Auton has met with Cllr Steward and Mr Sledmore (and other residents of Temple Lane), to discuss how the Action Group might proceed. Reimbursement of the receipts totalling £224.03 which Mrs Sledmore had handed to the Clerk earlier this evening was discussed, but members were not able to approve this payment as they had had no prior knowledge of this expenditure. The Clerk will respond to Mrs Sledmore.

Clerk

15. HOWELL HALL

"Ambition" will transfer ownership of Howell Hall to Copmanthorpe Youth Club. A draft Agreement has been received, amended, and returned to "Ambition" for further consideration. Once the document is finalised, the Youth Club will own Howell Hall in trust.

16. COPMANTHORPE VILLAGE ARCHIVE

There are a vast number of photographs which should be properly catalogued. It is hoped that these can be put onto the website so that they will be available for all to enjoy. A number of options are available to us for this work, at various costs, and these will be discussed by the Finance Committee.

Finance
Cttee

17. TADCASTER ROAD SITE

Lorries delivering materials to this site are still sometimes coming through the village. CYC and Millers are working together on Yorkfield Lane and it is possible that there may be some funding from CYC to fulfil the Parish Council's ambitions for the Lane. Although it will be difficult, it is hoped that digging up the Lane multiple times by the various utilities companies can still be avoided.

18. MOOR LANE SITE

Residents of Moorland Gardens have complained about excessive dust from the site, such that they cannot have their house windows open or hang laundry to dry outside. Also, contractors are working on Sundays and Bank Holidays, and start times prescribed in the planning consent are not being adhered to or respected.

The number of HGVs coming along Moor Lane is causing serious damage to the road and footpath surface, and to the hard standing in front of the burial ground.

The dog bin is still not in place, and clarification of the meaning of a Road Closure notice outside number 51 is required. These matters will all be raised at a meeting with Barratts' representative later this week.

Clerk/
Cllr Auton

The Community Speedwatch group will monitor the number of vehicles coming through the village.

19. NOTICE BOARD

A list of emergency phone numbers to go in the notice board has not yet been compiled.

Clerk/
Cllr Auton

Members' photographs will be taken at the end of this meeting, and put on the notice board.

20. NEIGHBOURHOOD PLAN

The consultation period ends tomorrow, and the Clerk has submitted a response on behalf of the Parish Council in support of the Plan. Approx. 15 other responses have been received.

20. ACCOUNTS

Balances at the bank

Business Current Account	£	25,601.57
Business Money Manager Account		58,864.00
	£	84,465.57

Credits to the Account this Month

CYC – ½ year Precept	£	20,950.00
Allotments to 12 May 2025		1,300.00
Re: Daniel and Jean Recchia		200.00
Re: Philip Redding		300.00
	£	22,750.00

Accounts to be Paid this Month

Panda playgroup – Sec 137 grant	£	1,460.00
Copmanthorpe Community Choir - Sec 137 grant		600.00
Copmanthorpe Art Exhibition – Sec 137 grant		542.00

Copmanthorpe Scout Group – Sec 137 grant	519.00
Peace of Cake – Sec 137 grant	450.00
Copmanthorpe branch of the Yorkshire Countrywomen – Sec 137	450.00
Copmanthorpe Cricket Club – Sec 137 grant	200.00
Arthur J Gallagher Insurance Brokers	877.73
Copmanthorpe Village Magazine	868.00
Brighter Gardens and Landscapes	795.00
Studio YCS Ltd – Heritage Information Board	463.20
Chris Steward – re Xmas event	83.77
Stuart Auton – allotment taps	80.00
Microsoft 365 Family subscription	70.99
Copmanthorpe Carnival -stall	70.00
Megan Taylor – wildflower seed	53.99
ESET Software UK Ltd – computer security	29.99
P D Greenwell – salary	500.92
	£ 8,114.59

Bank charges for month to 24 March 2024 - £17.00

The adoption of these Accounts was PROPOSED by Cllr West.
SECONDED by Cllr Birtill. ALL IN FAVOUR.

21. ITEMS FOR THE NEXT AGENDA

Carnival stall
Christmas Grotto

22. DATE OF NEXT MEETING

The next Meeting of the Parish Council will take place on Tuesday,
10th June 2025 at 7.30 pm in the Howell Hall. This will be preceded by
a Meeting of the Planning Committee at 7.00 pm.

An Interim Meeting of the Planning Committee will take place on Tuesday,
24th June 2025 at 7.30 pm. The Committee Chairman has given her
apologies for this Meeting.

There being no further business the Meeting closed at 9.45 pm.

Signed Date