



**Events Group**

Cllrs Auton and Mrs Taylor AGREED to serve. Mr Peter Whitfield and Mrs Janet Hepworth have also expressed a willingness to work with this group.

**Newsletter**

Cllrs Auton, Mrs Taylor and the Clerk AGREED to serve.

**Photographic and Garden Competitions**

Cllr Mrs Taylor and the Clerk AGREED to serve.

**Website**

Cllr Wilcock AGREED to manage the Parish Council website, following a handover from Cllr Auton.

**Police Liaison**

Cllr Smith is willing to continue as the Parish Council's police liaison representative.

**York Bus Forum**

Cllrs Steward and West will continue to attend meetings of the Bus Forum.

**Yorkshire Local Councils Associations**

Cllr Auton will attend meetings of the YLCA.

**Community Speedwatch**

Cllr Mrs Taylor will continue to organise deployments for the time being, but would like a village resident to take over the admin of this project if possible.

**3. DECLARATIONS OF INTEREST and DISPENSATIONS**

Cllrs Auton and Mrs Taylor each declared an Interest under Item 11 – as Trustees of the Youth Club.

- 4. MINUTES OF THE MEETING held on 11<sup>th</sup> FEBRUARY 2025**, having been previously circulated, were PROPOSED by Cllr Mrs Taylor as a true and correct record of that Meeting. SECONDED by Cllr Robert West. ALL IN FAVOUR.

**5. ACTION REVIEW**

Cllr Kramm has drawn up and circulated draft Terms of Reference for the new Working Parties.

Trees on the Top Lane/Low Green footpath have been surveyed and a quote of £500 for their removal has been received. There is also a dead tree on Low Green, and it was AGREED that this be replaced with a rowan tree, to be sourced by Cllr Mrs Taylor.

The Clerk has contacted National Highways about road markings on the slip road, and a response is awaited.

The rotten gate post on Yorkfield Lane has been removed.

**6. NORTH YORKSHIRE POLICE**

No report had been received for February.  
There have been reports of a number of thefts from sheds and greenhouses at the allotments, as well as some evidence of drinking on the site. Those affected are urged to report these incidents to the police.

**7. REPORTS FROM COMMITTEE CHAIRMEN****a) Planning and Heritage**

The Monthly Report has been circulated.

**b) Finance, Risk Management and Governance**

No Meeting has been held.  
Cllr Wilkinson will update the budget forecast sheet.

**c) Environment and Place**

No Meeting has been held.  
Commemorative plaques will be needed for the new oak trees, one in memory of Her Late Majesty Queen Elizabeth II, and one to mark the Coronation of King Charles III.

**8. COPMANTHORPE WARD**

The Local Plan has been passed by CYC, as has the budget for 2025-26.  
Cllr Steward has met with Luke Charters' secretary and the Chairman of Bishopthorpe Parish Council to discuss the ongoing problem of HGVs coming through the village.  
CYC will be re-tendering for the Park and Ride service next year.

**9. NEIGHBOURHOOD PLAN**

The Neighbourhood Plan will go out to consultation in a couple of weeks, and then to a referendum in the village.

**10. TRAFFIC MANAGEMENT IN THE VILLAGE CENTRE**

Parking in the centre of the village is becoming increasingly difficult.  
Despite the existence of a Traffic Management Plan in the Planning Consent for York Field, aggregate lorries are queueing to access the site.  
On Moor Lane, construction vehicles are arriving between 7.00 and 7.30 am, despite the refusal by CYC to allow this. The Clerk will contact the developer. Clerk

**11. HOWELL HALL**

The Chairman had previously circulated a document outlining the background to this item. "Ambition" wish to clarify ownership of the Hall. The Youth Club is a Registered Charity with a Trust Deed, but it is felt that it would be more sensible to transfer ownership to the Parish Council. It has since become apparent that the Trust Deed which is held by

“Ambition” refers not to the present building, but to an earlier building which was demolished in 1996/97. Legal ownership of the land needs to be established with the Land Registry.

Cllr Kramm PROPOSED that, subject to the above and after preparation of a business plan, the Parish Council should take on ownership of Howell Hall. Management of the facility would fall to the Parish Council, who would need to deal with maintenance, insurance, lettings, caretaking etc., or appoint or employ someone to deal with these matters. Defer to next Meeting.

**12. CONSERVATION AREA**

Nothing to report.

**13. YORKFIELD LANE and TADCASTER ROAD SITE**

Investigations into the allocation of Sec 106 monies are ongoing.

**14. MOOR LANE SITE**

A useful meeting had been held with representatives of Barratts and Norcon, who are currently doing preparatory works on site. They had listened to our concerns in respect of the burial ground and the condition of Moor Lane.

**15. CHRISTMAS LIGHTS**

Membership of a Working Party to consider refurbishment and/or replacement of the Christmas lights in the village had been agreed earlier in the meeting, and will meet as soon as possible.

**16. HERITAGE TRAIL**

The final version of the Information sheet has now been agreed by members. Cllr Auton PROPOSED that this final version now be printed. SECONDED by Cllr Mrs Taylor. ALL IN FAVOUR. Thanks are due to Cllr and Mrs Auton for all their work on this project.

Cllr  
Auton

**17. CORRESPONDENCE**

CYC write to inform us that they believe that for the Remembrance Day Service and the Santa's Grotto parade the Parish Council closed the road without proper authority. In fact, no roads were closed on either occasion. The Clerk will respond. Clerk

The village pharmacy asks if the Parish Council could help to organise a delivery service for residents who are unable to collect prescriptions. Members did not feel that this was something the Parish Council could take on, and suggest that they should advertise in the Newsletter or by means of a notice in the pharmacy. Cllr Steward will discuss with the pharmacy staff.

Cllr  
Steward

**18. ACCOUNTS**

**Balances at the bank**

Business Current Account	£	4,856.39
Business Money Manager Account		58,596.67
	£	63,453.06

**Credits to the Account this Month**

Re: Leslie William Scurry	£	300.00
	£	300.00

**Accounts to be Paid this Month**

Megan Taylor – printing for photo competition	£	21.75
Business Stream – allotments		18.68
Yorkshire Water – burial ground		25.79
Graham Auton – expenses		28.25
P D Greenwell – expenses		109.85
P D Greenwell – salary		500.92
P D Greenwell – prizes for photo competition		105.00
	£	810.24

**Bank charges for month to 24 January 2024 - £17.00**

**19. ITEMS FOR THE NEXT AGENDA**

Community Emergency Planning  
Notice board

**20. DATE OF NEXT MEETING**

The next Meeting of the Parish Council will take place on Tuesday, 8<sup>th</sup> April 2025 at 7.30 pm in the Howell Hall. This will be preceded by a Meeting of the Planning Committee at 7.00 pm.

An Interim Meeting of the Planning Committee will be held on Tuesday, 22<sup>nd</sup> April 2025 at 7.30 pm in the Howell Hall.

The Annual Parish Meeting will be held next Tuesday, 18<sup>th</sup> March 2025 at 7.30 pm in the Howell Hall.

There being no further business the Meeting closed at 10.00 pm.

Signed ..... Date .....