

**A MEETING OF COPMANTHORPE PARISH COUNCIL was held on TUESDAY,
13th JUNE 2023 AT 7.30 PM IN THE HOWELL HALL, SCHOOL LANE,
COPMANTHORPE.**

**PRESENT: COUNCILLOR GRAHAM AUTON Chairman
COUNCILLOR DAVID SMITH
COUNCILLOR MRS MEGAN TAYLOR
COUNCILLOR ROBERT WEST
COUNCILLOR PETER WHITFIELD**

**Mrs P Diane Greenwell Clerk
Councillor Chris Steward City of York Council
One member of the public**

1. APOLOGIES

Councillor David Carr – on sabbatical
Councillor Lars Kramm

2. DECLARATIONS OF INTEREST and DISPENSATIONS

None.

3. MINUTES OF THE ANNUAL MEETING held on THURSDAY

11th MAY 2023, having been previously circulated, were PROPOSED by Cllr Mrs Taylor as a true and correct record of that Meeting. SECONDED by Cllr West. ALL IN FAVOUR.

4. MEMBERSHIP OF COMMITTEES, LIAISON ROLES AND RESPONSIBILITIES

It was AGREED that, due to the currently reduced numbers of Councillors, all members should sit on all Committees until further notice.

5. NORTH YORKSHIRE POLICE

The monthly report has been circulated.

It is noted that there is no mention of the vandalism to the Christmas tree lights which Cllr Whitfield had reported to the police. Cllr Whitfield will get a quote for the necessary repairs.

Cllr
Whitfield

6. ACTION REVIEW

The Clerk has obtained valuations for insurance purposes for the Coronation Cup, the Chapman-Andrews Cup and the silver Carnival Princess diadem.

Work to secure planning consent for the notice boards is ongoing. It was AGREED that, provided it is compliant with such consent, a magnetic notice board would be preferable.

7. REPORTS FROM COMMITTEE CHAIRMEN

a) Planning

The monthly Report had been circulated.

Concerns about the parking problems associated with the extension of the Old School Medical Centre had been strongly expressed, and the PC will seek the support of Bishopthorpe Parish Council, as residents there will find it very difficult to access the Copmanthorpe Surgery via public transport once the Bishopthorpe Surgery closes.

Clerk

The sign at the Convenience Store had been removed, but has since been replaced with a smaller version. CYC Planning Enforcement will be informed.

Cllr Mrs
Taylor

b) Roads and Footpaths

Two properties have hedges which are significantly overhanging the footpath, and the Clerk will write to the occupiers concerned.

Clerk

Cutting of the verges, and especially the grass on the St Giles Way island, is significantly overdue.

Cllr Auton will find suitable locations for the thirteen large dog-fouling signs purchased some time ago.

Cllr
Auton

c) Finance

No report, and no meeting has been held.

d) Allotments and Green Spaces

Cllr West AGREED to be Chairman of this Committee.

He pointed out that there is a dead tree on the allotment site which needs to be removed.

Clerk

8. INTERNAL AUDIT 2022-23

The Internal Audit is now complete, and no matters of concern were raised in the Internal Auditor's Report. It was however pointed out that the Parish Council has no documented Complaints Procedure or Equal Opportunities Policy, and these matters should be addressed. All relevant documents had been circulated to Members prior to this meeting .

Section 1 – Annual Governance Statement 2022-23 for the Parish Council was APPROVED and signed by the Chairman and the Clerk accordingly.

Section 2 – Accounting Statements 2022-23 for the Parish Council, was APPROVED and signed by the Chairman accordingly.

It was RESOLVED that the following documents be published on the Parish Council website:

- Annual Internal Audit Report 2022-23
- Section 1 – Annual Governance Statement 2022-23
- Section 2 – Accounting Statements 2022-23
- Analysis of variances
- Bank Reconciliation to 31 March 2022
- Notice of the period for the exercise of public rights and other information required by Regulation 15(2), Accounts and Audit Regulations 2015.

9. COPMANTHORPE WARD

Cllr Steward has met with the new Labour Leader of City of York Council, and it is likely that there will be an emergency budget next month. Cuts to Ward funding are likely. The introduction of free school meals for all primary school children was an election pledge, by Labour members, and this will be funded from the private sector. There are plans for a York Environment Week in either September or October, and it was AGREED that the Parish Council would discuss next month how Copmanthorpe could become involved with this.

Clerk

10. NEIGHBOURHOOD PLAN

We are now waiting for CYC Officers to make some changes to the Plan, which will then come back to the Neighbourhood Plan Group for approval. We have been informed that the updated Village Design Statement cannot be a part of the Plan.

11. YORKFIELD LANE and the PROPOSED CLOSURE OF BECKETTS RAILWAY CROSSING

We have been notified that a Public Inquiry will take place. It was AGREED that someone should represent the Parish Council in person at this Inquiry, and re-state our objection to the proposed stepped footbridge on the grounds of lack of equality for users. Cllr Smith will meet with Cllr Kramm to discuss how best to proceed.

Cllrs
Smith/
Kramm

It was also AGREED that we should pursue the idea of establishing a Friends of Yorkfield Lane group, to include residents. This will be publicised on our stall at the Carnival, and in the September Parish Council News in the Village Newsletter. Cllrs Auton, Kramm and Smith will meet to discuss an Action Plan.

Cllrs
Smith/
Auton/
Kramm/

12. COMMUNITY SPEEDWATCH

Due to the shortage of volunteers it was not possible to deploy during May. The PC stall at the Carnival will be used to try to attract more volunteers. Tadcaster Road has not yet been approved by the police as an additional site for Speedwatch.

13. CORONATION CUP

Five gardens and one allotment have been entered into the competition, and judging will take place next week.

14. HOWELL HALL

The main user of the Hall is now Panda Playgroup and the table tennis group, with occasional hire for private parties and the like. A new Chairman of the Youth Club Committee is needed, and Cllr Auton will stand in as Chairman for the time being.

15. NOTICE BOARD and HERITAGE TRAIL INFORMATION BOARD

See Item 6, above.

16. STANDING ORDERS

These have been reviewed by Members, with only minor updating required. Clerk

17. CORRESPONDENCE

A resident of Main Street has expressed concerns about the safety of school children crossing Main Street in the vicinity of the former Post Office. However surveys carried out by CYC Highways have all shown that the vicinity of Main Street/Horseman Lane does not fit the criteria for a formal crossing. The Clerk has responded.

It has been pointed out that the railings around the War Memorial are in need of re-painting. The Clerk will arrange this. Clerk

18. COPMANTHORPE CARNIVAL

The stall will be used to try to attract new Parish Councillors, volunteers for Community Speedwatch, the Friends of Yorkfield Lane group, and the Friends of Copmanthorpe Burial Ground group. Information will also be made available on walking and cycling routes, the Heritage Trail and how best to report anti-social behaviour.

19. ACCOUNTS

Balances at the Bank

Business Current Account	£	23,761.17
Business Money Manager Account		47,204.61
	£	70,965.78

Credits to the Account this Month

Allotment Receipts	£	175.50
Re: John Terence Bracken		80.00
Re: Gerald Peter Myler		75.00
Interest on Business Money M/mgr account		139.61
	£	470.11

Accounts to be Paid this Month

Brighter Gardens and Landscapes	£	1,463.00
Town Parish Audit - internal audit fee		185.00
David Whiteman – for Jubilee flower beds		61.40
Megan Taylor – IT expenses		59.99
Yorkshire Water – burial ground		55.24
Graham Auton – re Coronation picnic		24.18
P D Greenwell – salary		474.60
	£	2,323.41

Bank charges for month to 24 April 2023 - £24.40.

The adoption of these Accounts was PROPOSED by Cllr West.
SECONDED by Cllr Whitfield. ALL IN FAVOUR.

20 ITEMS FOR THE NEXT AGENDA

Carnival
New Councillor

There being no further business the Meeting closed at 9.40pm.

Signed Date