

**THE ANNUAL MEETING OF COPMANTHORPE PARISH COUNCIL was held on
TUESDAY,
4TH MAY 2021 at 7.30 pm.**

Due to the current COVID-19 outbreak, and in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 this Meeting took place remotely.

**PRESENT: COUNCILLOR ROBERT WEST Chairman
COUNCILLOR GRAHAM AUTON
COUNCILLOR TIM DUFFY
COUNCILLOR LARS KRAMM
COUNCILLOR MEGAN TAYLOR
COUNCILLOR PETER WHITFIELD**

Mrs P Diane Greenwell Clerk

1. ELECTION OF CHAIRMAN

Councillor Whitfield NOMINATED Councillor West to serve as Chairman for the forthcoming year. SECONDED by Councillor Mrs Taylor. ALL IN FAVOUR.

2. ELECTION OF VICE-CHAIRMAN

Councillor Whitfield NOMINATED Councillor Duffy to serve as Vice-Chairman for the forthcoming year. SECONDED by Councillor Auton. ALL IN FAVOUR.

3. MEMBERSHIP OF COMMITTEES, SUB-COMMITTEES, LIAISON ROLES and RESPONSIBILITIES

Committees - Finance, Planning and Roads and Footpaths

Sub-Committees – Coronation Cup, Chapman-Andrews Cup,

Liaison roles – Parish Council News, Website and Social Media, Recreation Centre, City of York Council, Public Transport, Howell Hall and Youth Club, Recycling, North Yorkshire Police

Councillor Smith will take over the police liaison role from Councillor Duffy.

The remaining liaison roles and committee and sub-committee membership are unaltered. Cllrs Smith and Jarrett will be asked which roles they would like to take on.

4. APOLOGIES

Cllr David Carr – attending meeting of full City of York Council

Cllr Melissa Magson

Cllr David Smith

5. DECLARATIONS OF INTEREST and DISPENSATIONS

None.

- 6. MINUTES OF THE MEETING held on Tuesday, 27th April 2021,** having been previously circulated, were PROPOSED by Cllr Mrs Taylor as a true and correct record of that Meeting. SECONDED by Cllr Auton. **ALL IN FAVOUR.**

7. NORTH YORKSHIRE POLICE

The monthly report has been circulated.

8. CLERK'S REPORT

Nothing which does not appear elsewhere on the Agenda.

9. ACTION REVIEW

A meeting with Askham Bryan College has been requested, and some dates have been offered. To be confirmed very soon.

Clerk

The Clerk has responded to the complaint about discarded glass bottles in the centre of the village, outlining what action we are taking in respect of this kind of behaviour.

Entries in the photographic competition will be judged this coming Saturday.

Cllrs

10. REPORTS FROM COMMITTEE CHAIRMEN

a) Planning

The monthly report has been circulated.

b) Roads and Footpaths

Urgent inspection and necessary repairs to Main Street have been requested by Cllr Carr. He and Cllr Auton will make a further inspection of the village roads very soon.

Cllrs
Carr/
Auton

c) Finance and Audit 2020-21

It was **RESOLVED** that Copmanthorpe Parish Council approve Section 1 – Annual Governance Statement 2020/21 for Copmanthorpe Parish Council on

Page 4 of the Annual Governance and Accountability Return 2020/21.
(See also Item 12 below).

It was **RESOLVED** that Copmanthorpe Parish Council approve Section 2 – Accounting Statements 2020/21 for Copmanthorpe Parish Council on Page 5 of the Annual Governance and Accountability Return 2020/21.

It was **RESOLVED** that, in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities, Copmanthorpe Parish Council will publish the following documents on a public website :

- Annual Internal Audit Report 2020/21,
- Section 1 – Annual Governance Statement 2020/21, page 4
- Section 2 – Accounting Statements 2020/21, page 5
- Analysis of variances
- Bank Reconciliation to 31 March 2021
- Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

11. YORKFIELD LANE

It was **AGREED** that a quote be obtained for the removal of the tree stumps on the Cllr land owned by the Parish Council. Auton

12. RISK ASSESSMENT, STANDING ORDERS and FINANCIAL REGULATIONS

There are a small number of matters still to be finalised, but the review of these Cllrs documents will be complete before the June meeting. Duffy & Whitfield

13. CCTV and GDPR

Cllr Whitfield has done some training on this, and will circulate the notes. Cllr Whitfield

14. COPMANTHORPE WARD

Cllr Carr not present – see Apologies above.

15. CORRESPONDENCE

We are informed that Community Speedwatch can begin again, providing social distancing is adhered to. Speeding on Manor Heath is noticeably worse

than previously. More volunteers are needed.

16. ALLOTMENTS – Keeping of livestock.

Defer to next Meeting.

17. ANNUAL PARISH MEETING

This will take place on Tuesday, 25th May at 7.30 pm in the Methodist Church Hall. The Clerk will invite the police to attend. Clerk

18. ACCOUNTS

Balances at the Bank

Community Account	£	54,055.47
Business Money Manager Account		21,980.06

	£	76,053.53
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Credits to the Account this Month

City of York Council – ½ year Precept	£	17,470.00
Allotment rent		27.00

	£	17,497.00
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Accounts to be Paid this Month

Came & Company – insurance	£	701.37
Copmanthorpe Cricket Club - grant		600.00
Brighter Gardens		460.00
P D Greenwell – ink cartridges		59.50
P D Greenwell – salary		374.11

	£	2,194.98
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The adoption of these Accounts was PROPOSED by Cllr Duffy.
SECONDED by Cllr Mrs Taylor. ALL IN FAVOUR.

19. ITEMS FOR THE NEXT AGENDA

- Anti-social behaviour.
- Community Speedwatch.
- Allotments.- keeping of livestock.

20. DATE OF NEXT MEETING

The Annual Parish Meeting will take place on Tuesday, 25th May 2021 in the Methodist Church Hall at 7.30 pm.

The next Meeting of the Parish Council will take place on Tuesday, 8th June 2021 in the Howell Hall at 7.30 pm, and will be preceded by a Meeting of the Planning Committee at 7.00 pm.

There being no further business the Meeting closed at 8.50 pm.

Signed Date