THE ANNUAL MEETING OF COPMANTHORPE PARISH COUNCIL was held on TUESDAY, 14th MAY 2019 in the HOWELL HALL, SCHOOL LANE at 7.30 pm.

PRESENT: **COUNCILLOR MEGAN TAYLOR** Chairman

> **COUNCILLOR GRAHAM AUTON COUNCILLOR DAVID CARR COUNCILLOR TIM DUFFY COUNCILLOR LARS KRAMM COUNCILLOR R WEST**

COUNCILLOR P WHITFIELD

Mrs P D Greenwell Clerk

One member of the public

Before the business of the Meeting began, each member signed his/her Declaration of Acceptance of Office, and received from the Clerk the Register of Interests form for completion.

Ms Heather Richardson raised her concerns about the sign on the roof of the fish and chip shop. Cllr Carr assured her that this matter had been raised with CYC Planning Enforcement, but that the owner has since applied for retrospective planning consent, and that this could become a long process. Ms Richardson also mentioned some sheds to the rear of the property (erected by a previous owner) and an accumulation of rubbish.

Ms Richardson also has concerns about the clearing of some trees from a neighbouring property which she fears may be detrimental to the very old wall which forms the boundary. This could also result in heave in her own property. These trees are adjacent to the Conservation Area. The Parish Council will seek to ensure that work to the trees is undertaken carefully to prevent damage to the wall.

1. ELECTION OF CHAIRMAN

The Election of Cllr West as Chairman for the forthcoming year was PROPOSED by Cllr Whitfield. SECONDED by Cllr Auton. ALL IN FAVOUR.

2. ELECTION OF VICE-CHAIRMAN

The Election of Cllr Duffy as Vice-Chairman for the forthcoming year was PROPOSED by Cllr Whitfield. SECONDED by Cllr Auton. ALL IN FAVOUR.

3. MEMBERSHIP OF COMMITTEES, SUB-COMMITTEES, LIAISON ROLES and RESPONSIBILITIES

It is noted that the Chairman and Vice-Chairman serve on all Committees.

Finance Cllrs Auton, Carr, Mrs Taylor and Whitfield agreed to serve.

Planning Cllrs Auton, Kramm, Mrs Taylor and Whitfield agreed to serve.

Roads and Footpaths All Councillors agreed to serve.

Allotments Cllr Kramm agreed to serve, and Cllr Mrs Magson will be asked to serve.

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Coronation Cup Cllr Mrs Taylor and the Clerk agreed to serve.

Chapman-Andrews Cup Cllr Mrs Taylor agreed to serve.

Parish Council News Cllrs Mrs Magson, Mrs Taylor, Whitfield and the Clerk agreed to serve.

Website and Social Media Cllrs Kramm and Whitfield agreed to serve, and Cllr Mrs Magson will be asked to serve.

Risk Assessment Cllrs Auton, Duffy, Kramm and Whitfield agreed to serve.

Recreation Centre Cllr Whitfield agreed to serve.

City Council Liaison Cllr Whitfield agreed to serve.

Public Transport and Park & Ride Cllr Kramm agreed to serve.

Youth Club and Howell Hall Cllr Auton agreed to serve.

North Yorkshire Police Cllr Duffy agreed to serve.

4. APOLOGIES

None.

5. DECLARATIONS OF INTEREST AND DISPENSATIONS

None.

6. MINUTES OF THE MEETING held on 9th **April 2019,** having been previously circulated, were PROPOSED by Cllr Mrs Taylor as a true and correct record of that Meeting. SECONDED by Cllr Carr. ALL IN FAVOUR.

7. NORTH YORKSHIRE POLICE

The monthly report will be circulated.

Vandalism of bus shelters is still a problem. The Clerk will investigate the possibility and implications of installing CCTV.

Cllr Duffy will report any further incidences of this problem to the police.

Clerk Cllr Duffy

8. CLERK'S REPORT

Dates of training for new Councillors are received, and will be forwarded to Cllr Kramm.

A potential new Councillor has come forward, but is not able to attend this evening. The Clerk will keep in touch with him.

Clerk Cars parked on Station Road remain a problem.

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9. ACTION REVIEW

Mr Tyreman has again expressed his concerns about headstones in the Burial Ground. The Clerk will check when these were last inspected.

Cllr Carr will pursue the question of lighting on the footpath to the rear of the Bowling Green.

Cllr Carr

The Recreation Centre has agreed to take some of the new boxes for the re-cycling of empty crisp packets etc. On 3 June Cllr Auton is going to speak to the children at the School about this, and St Nicks will have a presence at the Carnival.

Cllr Carr is awaiting a response from McCarthy & Stone Management Services to his request to site the defibrillator on their premises.

The BOAT application at Yorkfield Lane will now go to the new Executive Member for Transport. Our views on this application have been submitted.

The Data Incident Policy has been perused by Cllr West and he PROPOSED that this document be formally adopted by the Parish Council. SECONDED by Cllr Auton. ALL IN FAVOUR.

The taps at the allotments will be modified such that a hosepipe will remain attached. The Copmanthorpe Volunteers are attending to the gate down the side road, and clearing the steps which lead down from there to the site.

At the Street Fair, a number of items had been raised by residents, and the event had also afforded an opportunity to promote Community Speedwatch, for which additional volunteers are still needed.

10. REPORTS FROM COMMITTEE CHAIRMEN

a) Planning

The monthly report has been circulated.

b) Roads and Footpaths

A meeting will be arranged before the next Parish Council meeting.

c) Finance

The next Meeting will be on 25th June at 7.30 pm in the Howell Hall. Grants awarded in December will be paid this evening. Consideration of the 2018/19 Audit will be deferred to the next Meeting as the completed AGAR form has not yet been returned by the Auditor.

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11. YORKFIELD LANE

See Item 9 above.

12. DATA INCIDENT POLICE

See Item 9 above.

13. ALLOTMENTS

There have been some thefts from the allotments.

14. NEIGHBOURHOOD PLAN

Nothing to report.

15. RECREATION CENTRE

Monthly Report has been circulated.

16. COPMANTHORPE WARD

Cllr Carr has been re-elected to serve Copmanthorpe Ward as an Independent Councillor.

17. COMMUNITY EVENT

The search for a band is still ongoing. The School is willing to be involved, and work generally is ongoing.

18. DEFIBRILATOR

See Item 9 above.

19. HERITAGE TRAIL

Cllrs Duffy, Whitfield and Mrs Magson need to meet.

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20. STRET FAIR

See Item 9 above.

21. CARNIVAL

Advertising is less than it has been in previous years. Re-cycling will be a big focus of the Parish Council stall.

22. COMMUNITY SPEEDWATCH

An item on this has been included in the Newsletter. The School has expressed a willingness to help with the recruitment of volunteers via their newsletter to parents.

23. CORRESPONDENCE

Vegetation growing at the end of Colton Lane is again reducing visibility. Cllr Mrs Cllr Mrs Taylor will ask the Copmanthorpe Volunteers to cut this back. Taylor

A letter of response from Mr Alan Partington to the Clerk's letter re the footpath at Reygate Grove is received.

24. ACCOUNTS

Balances at the Bank

Community Account Business Money Manager Account	£	33,275,95 21,923.54
	£	55,199.49
Credits to the Account this Month		
Allotments Receipts 89-99 Allotments Receipts 32-49 Allotments Receipts 50-60		310.50 445.50 222.75
	£	978.75

Accounts to be Paid this Month

Copmanthorpe Youth Club - grant	£	2,300.00
Panda playgroup – grant		2,150.00
Copmanthorpe Methodist Church – grant		1,532.00
Come 4 Lunch – grant		750.00
Peace of Cake – grant		720.00
Copmanthorpe Community Choir – grant		600.00
Copmanthorpe Cricket Club – grant		479.00
Copmanthorpe branch of the Yorkshire Countrywomen – grant		400.00
Copmanthorpe Carnival – grant		250.00
Aetherweb Ltd – website hosting		124.38
Came and Company – insurance		658.08
Brighter Gardens		450.00
YLCA – Good Councillor's Guides		44.00
P D Greenwell – salary		389.02

The adoption of these Accounts was PROPOSED by Cllr Kramm. SECONDED by Cllr Auton. ALL IN FAVOUR.

£

10,846.48

25. ITEMS FOR THE NEXT AGENDA

Draft Local Plan Public Rights of Way

There being no further business the Meeting closed at 9.40 pm.

Signed	Date
Signed	Date