

**THE ANNUAL MEETING OF COPMANTHORPE PARISH COUNCIL was held on  
TUESDAY, 9<sup>TH</sup> MAY 2017 in the HOWELL HALL, SCHOOL LANE at 7.30 pm.**

**PRESENT:**                    **COUNCILLOR MEGAN TAYLOR**                    **Chairman**  
                                  **COUNCILLOR BRIAN BELL**  
                                  **COUNCILLOR DAVID CARR**  
                                  **COUNCILLOR JEANNE GULLEN**  
                                  **COUNCILLOR ADAM MOSLEY**  
                                  **COUNCILLOR JULIE SAXTON**  
                                  **COUNCILLOR ROBERT WEST**  
                                  **COUNCILLOR PETER WHITFIELD**

**Mrs P D Greenwell**  
**Mr Brian Crapper**

**1. ELECTION OF CHAIRMAN**

Cllr Peter Whitfield PROPOSED that Cllr Mrs Taylor be re-elected as Chairman for the forthcoming year. SECONDED by Cllr Robert West. ALL IN FAVOUR.

**2. ELECTION OF VICE-CHAIRMAN**

Cllr Peter Whitfield PROPOSED that Cllr Robert West be re-elected as Vice-Chairman for the forthcoming year. SECONDED by Cllr Mrs Taylor. ALL IN FAVOUR.

**3. APOLOGIES**

Cllr Becci Blues  
Cllr Graham Gatman

**4. CO-OPTION OF NEW COUNCILLOR**

There are two candidates, Mr Andy Glyn-Mills and Mr Brian Crapper, for the seat left vacant by the resignation of Mrs Maggie Miller. In a secret ballot voting was 6-2 in favour of Mr Andy Glyn-Mills, who will be formally co-opted at the June meeting of the Parish Council.

**5. MEMBERSHIP OF COMMITTEES, SUB-COMMITTEES and LIAISON  
ROLES and RESPONSIBILITIES**

**Finance Committee** Cllrs Bell, Blues, Gatman, Gullen, Whitfield, Taylor and West  
AGREED to serve.

**Planning Committee** Cllrs Bell, Gatman (in his absence), Saxton, Whitfield, Taylor and West AGREED to serve.

**Roads and Footpaths** Cllrs Mosley, Saxton, Taylor and West AGREED to serve.

**Coronation Cup** Cllrs Saxton and Taylor and the Clerk AGREED to serve.

**Parish Council News** Cllrs Blues, Whitfield, Taylor and the Clerk AGREED to serve.

**Risk Management** Cllrs Bell, Mosley, Whitfield, Taylor and West and the Clerk AGREED to serve.

**Neighbourhood Plan** Cllrs Bell, Whitfield, Taylor and West and the Clerk AGREED to serve.

**Allotments** Cllrs Mosley, Saxton and West AGREED to serve.

**Recreation Centre Liaison** Cllr Whitfield AGREED to serve.

**Public Transport and Park & Ride** Cllr Saxton AGREED to serve.

**North Yorkshire Police Liaison** Cllr Blues will be asked to serve.

**Youth Club** Cllr Gatman will be asked to serve.

## **6. DECLARATIONS OF INTEREST**

None.

- 7. MINUTES OF THE MEETING held on 11<sup>th</sup> April 2017**, having been previously circulated, were PROPOSED by Cllr Peter Whitfield as a true and correct record of that Meeting. SECONDED by Cllr Brian Bell.  
ALL IN FAVOUR

## **8. NORTH YORKSHIRE POLICE**

The monthly report had been circulated by the Clerk.

A valuable book has been stolen from a property in Ropers Court.

A fence between Croft Farm Close and Yorkfield Lane has been damaged, and an object has been thrown during the night at a window of a property on Low Green.

## 9. CLERK'S REPORT

A number of phone calls and emails have been received from residents concerned about the standard of workmanship, and location of cabinets, by Virgin Media. The Clerk has responded to these, and they are being logged by Cllr Carr.

A resident has requested that we look into the possibility of having our village War Memorial listed by Historic England. The Clerk has some information but will investigate further.

Clerk

## 10. ACTION REVIEW

The adverse camber on the corner of School Lane and Manor Heath has been reported for investigation to CYC by the Clerk.

Cllr Bell is working on the procedure for a beacon to commemorate the end of the First World War.

The Clerk has responded to the request from Acaster Malbis Parish Council.

## 11. NEIGHBOURHOOD PLAN

There was a lot of interest and many written responses to the Plan documents, both at the May Day Street Fair and at the exhibition held on 6 May. Responses have been collected from the Library, where additional forms have been made available, and from Little Acorns. Three quarters of these have been positive, with only four in opposition either to the entire Plan or the Moor Lane site.

The date of the CYC officer consultation has had to be put back by two days because their letter was not received on time.

We need to check when the official press notice has to be inserted. Responses so far from Statutory Consultees include those from the Environment Agency, Natural England, Sport England, Northern Power Grid and the YLCA.

The signed Agreement in respect of the £3,000 grant from CYC is received.

## 12. DRAFT LOAL PLAN

Investigations into the feasibility of using land at Imphal and Queen Elizabeth barracks for housing are ongoing.

## 13. RECREATION CENTRE

Cllr Whitfield has circulated the monthly report.

**14. CARNIVAL**

The Carnival will take place on 8<sup>th</sup> July 2017. The Clerk will book a double space for the Parish Council stall, prepare a Rota for manning the stall, and try to source some useful information/leaflets for the day.

Clerk

**15. COPMANTHORPE WARD**

The Ward has a budget of £15,000 for this financial year, and grant applications are welcome. Cllr Carr's priorities are: facilities for younger and older people, and community safety.

Cllr West had attended the recent meeting of CopShops. The shopkeepers would like to have better signage and some external lights at the shopping centre.

**16. FIRST WORLD WAR COMMEMORATION**

Arrangements for the supply of a beacon are still to be made.

Cllr  
Bell**17. VEHICLE ACTIVATED SPEED SIGN**

Cllr Bell has contacted CYC about this and a response is awaited.

**18. HERITAGE TRAIL**

Work is proceeding.

**19. COMMITTEE REPORTS****a) Planning**

Monthly report has been circulated.

**b) Finance**

The Clerk has completed the Annual Return, which was signed by her and the Chairman. This will now go to the Internal Auditor.

Clerk

**c) Roads and Footpaths**

The Clerk will ask Brighter Gardens for a quote to include the verge on Manor Heath leading to the crossroads in the grass cutting contract.

The Copmanthorpe Volunteers to be asked to reinstate the dog stencil on the cut through at the bottom of Hatters Close.

Clerk  
Cllr Mrs  
Taylor**d) Public Transport and Park & Ride**

No report.

**e) Allotments**

A water butt has been stolen from one of the plots, and another plot holder has

expressed concerns about crop spraying on the field to the rear of the site. The Clerk will try to ascertain who farms this field.

Clerk

## 20. CHRISTMAS LIGHTS

A response from CYC regarding the electrical work necessary is awaited.

## 21. CORONATION CUP

Entry forms are available from the Library and the Post Office, and in the Newsletter. The closing date is 31<sup>st</sup> May and judging, by Mr John Galvin, will take place on Monday 26<sup>th</sup> and Wednesday 28<sup>th</sup> June. Prizes will be awarded at the Horticultural Show on 22 July.

## 22. CORRESPONDENCE

A letter of thanks from Mr Bill Marsh for the grant awarded to the Recreation Centre is received.

We are informed that there is insufficient money to reorganise more than two medical surgeries in the York area, so the Copmanthorpe/Bishopthorpe merger may not be included.

## 23. ACCOUNTS

### Balances at the Bank

Community Account	£	23,079.73
Business Money Manager Account		21,881.51
	£	44,961.24

### Credits to the Account this Month

Ward Grant re Heritage Trail & Photographic Archive digitisation	£	3,000.00
Re: Eileen Lorna Douglas Baker		375.00
Re: Henry Arthur and Jean Mary Ward		110.00
Allotment Receipts Nos. 1-11		301.00
Allotment Receipts Nos. 12-25		313.00
Allotment Receipts Nos. 26-35		313.00
Allotment Receipts Nos. 36-48		324.00
	£	4,736.00

Accounts to be Paid this Month

Copmanthorpe Youth Club – grant	£	2,500.00
Panda Playgroup – grant		2,500.00
Copmanthorpe Cricket Club – grant		1,000.00
Recreation Centre Play Area		1,000.00
Copmanthorpe Bowling Club – grant		924.00
Copmanthorpe Community Choir – grant		600.00
Copmanthorpe Good Companions – grant		500.00
Copmanthorpe Horticultural Show – grant		500.00
Friends of Copmanthorpe Library – grant		400.00
Copmanthorpe WI – grant		350.00
Copmanthorpe Art Group – grant		350.00
Copmanthorpe branch of the Yorkshire Countrywomen – grant		350.00
Copmanthorpe Village Newsletter – inserts		575.50
Came & Company – insurance		552.20
Cllr Mrs Megan Taylor – computer expenses		59.99
Greenwell – salary		367.95
	£	12,529.64

After some questions from Cllr Mosley, the adoption of these Accounts was PROPOSED by Cllr West. SECONDED by Cllr Whitfield. ALL IN FAVOUR.

**24. ITEMS FOR THE NEXT AGENDA**

Possible listing by Historic England of village War Memorial  
Carnival

There being no further business the Meeting closed at 9.00 pm.

Signed ..... Date .....